

Minutes
Executive Committee Meeting

June 9, 2020

1. Call to Order:

The June 9, 2020 Executive Committee was called to order at 10:04 a.m. by President Moore. In attendance via Zoom teleconference were:

- Committee members: President Moore and Vice President Shriner
- Staff: Derek Cray and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There were no comments made.

3. Approve the Draft Minutes of the May 8, 2020 Meeting:

Vice President Shriner made a motion to approve the minutes of May 8, 2020. President Moore seconded the motion. The minutes were approved by a vote of 2-Ayes (Shriner, Moore), 0-Noes, and 0-Absent.

4. Discuss the Draft Agenda for the June 15th Board Meeting:

Mr. Cray reviewed the draft agenda for the June 15th Board meeting. The Committee members asked clarifying questions and Vice President Shriner asked to include authorizing a Covid survey to the consent calendar.

5. Discuss Adding a Quarterly Water Production Report to the Board Agenda:

Mr. Cray agreed that this would be a good report to add to the quarterly agenda reports. He explained that the production and consumption monthly reports won't coincide due to the fact that Ord Community billing goes out at the end of the month and won't be paid until the following month while production numbers are gathered from the first to the last day of the month. President Moore requested that the discrepancy be clarified on the consumption report.

6. Discuss Adding a Quarterly Recycled Water Flow Report to the Board Agenda:

Mr. Cray explained that there are no recycled water customers but the flows from Monterey One Water can be reported. He suggested that it might be more relevant to wait until the distribution line is completed before adding recycled water flow reports to the agenda. Vice President Shriner commented that perhaps it would be good to show zeros until there is a number to report. Mr. Cray said that he believed Director Le was interested in the flows going out the 24-inch pipeline, but explained that the flow meter coming out of the pump station belonged to Monterey One Water and they have the ability to bypass the water to the CSIP pond and there is no meter on the bypass. He stated that because of their ability to bypass the water, it will not show an accurate flow of water in the 24-inch pipeline until they install a meter. Mr. Cray stated that a report can be created with the explanation that all the flow counted by the meter may not necessarily go into the 24-inch pipeline and that during the start-up period, which could take a year or longer, and they could be subject to change. Following discussion, it was decided to hold off on this report for now.

7. Review Director Le's Requested Board Items:

The Committee received the list of items requested by Director Le and reviewed the status of each item. Some edits were suggested and bring to the Board meeting for inclusion under Board Reports.

8. Identify Agenda Items for the Next Committee Meeting:

The same items will be discussed and updated. The next meeting is scheduled for July 14, 2020.

9. Committee Member Comments:

Vice President Shriner thanked staff for their work during this difficult time. President Moore voiced his appreciation of all staff's efforts with respect to Covid 19 and stepping up with the General Manager out on leave.

7. Adjournment:

Meeting adjourned at 11:39 a.m.